



UNIDO GEF Project GF/MOL/10/001

First Mission to Moldova during the UNIDO GEF Project GF/MOL/10/001

Date of Mission	16th of February 2012, 9:00 – 18:00, 17th of February 2012: 9:00 – 13:00
Location of Mission	Chisinau, State Hydrometeorological Service Premises, MD-2072, mun. Chişinău, #134, Grenoble St., 4 th floor, Conference Hall
Aim of Mission	<p>During the initial meeting the partners will get to know each other and will present their expertise for the project. The work plan will be discussed in detail and results and goals of project component 2 of the UNIDO-GEF project will be presented. Resources, roles and responsibilities within the project team will be clarified and the roadmap will be discussed. An additional goal will be to meet relevant stakeholders to create confidence and form the basis for a future co-operation. Team members of further relevant projects, especially the “SIDA project” will also be invited to discuss possible synergies on an early stage.</p> <p>The outcomes of this initial meeting should be that:</p> <ul style="list-style-type: none"> • all project partners have a clear picture of the entire project and understand clearly the expected results and deliverables, • roles and responsibilities are defined, • ToDos for the next months are fixed and • the schedule of the whole project period has been discussed.
Participants first mission day	<p>Marco Matteini – UNIDO Petra Lackner – AEA, Rainer Stifter – Energon Mihail Stratan, Calin Negura, Mihai Lupu, Mihail Pasecinic – MAEE Igor Zanoaga – National Consultant in IEE Denis Vasiliev – Ministry of Economy Mihai Bilba – Chamber of Industry and Commerce Vasile Scorpan, Marius Taranu – Climate Change Office Patrik Stalgren – Embassy of Sweden, Milan Jezic von Gesseneck – AF-Mercados EMI</p>
Participants for stakeholders meeting	<p>UNIDO AEA ENERGON AF-Mercados EMI IVL Svenska Miljöinstitutet AB Moldavian Agency on Energy Efficiency Climate Change Office of the Ministry of Environment National Bureau of Statistics Institute of Power Engineering of the Academy of Sciences of Moldova National Cleaner Production Program Moldova</p>



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AGENDA

1st meeting day: 16th of February 2012		
09:00 – 18:00		
Time	Topic	Who
09:00	Welcome and introduction of all participants	All
09:30	Overview UNIDO-GEF Project (PC 1, 2, 3)	Marco Matteini
10:00	Presentation of UNIDO-GEF PC1 work streams and deliverables	Petra Lackner, Rainer Stifter, Marco Matteini
11:00	Coffee break	
11:30	Experiences of AEA and ENERGON with suitable projects	Petra Lackner, Rainer Stifter
12:00	Working Plan and objectives of MAEE – where do the tasks of PC1 fit in?	MAEE
12:30	Expectations from Moldovan stakeholders of the UNIDO-GEF Project Brainstorming	Ministry of Economy Climate Change Office – Ministry of Environment
13:00	Lunch break	
14:30	Presentation of content of Swedish funded project Discussion of Synergies between the Swedish funded project and UNIDO project	Patrik Stalgren, Milan Jezic von Gesseneck, all
15:30	Communication Procedures – Set up a clear communication plan	Petra Lackner, Rainer Stifter, all
16:00	Coffee break	
16:30	Definition of resources, roles and responsibilities Discussion of Road map	Petra Lackner, Rainer Stifter, all
17:00	To Dos for the coming months Fix Date for next Mission to Moldova Draw up schedule for the whole project (2 years)	Petra Lackner, Rainer Stifter, all
18:00	End of first day	
2nd meeting day – Stakeholder meeting: 17th of February 2012		
09.00 – 12:00		
09:00	Welcome and introduction	
09:30	Summary of first mission day	Petra Lackner
10:00	Presentation of planned project tasks where stakeholders input is required (e.g. data collection, benchmarking with companies, best practice award ceremony etc.)	Petra Lackner, Rainer Stifter
11:00	Coffee break	
11:30	Input from stakeholders and planning of further cooperation	National Bureau of Statistics Technical University of Moldova Chamber of Commerce and Industry
12:00	End of stakeholders meeting	
12:00	Wrap-up Meeting	UNIDO, CCO, AEA, ENERGON, MAEE
13:30	End of second meeting day	



UNIDO GEF Project GF/MOL/10/001

List of participants to the 1st meeting day, 16th of February 2012

Names	Organization	Contact details
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Mihai Bilba	Chamber of Industry and Commerce	bilba@chamber.md
Elena Bivol	Freelancer interpreter	elena.bivol@yahoo.com



UNIDO GEF Project GF/MOL/10/001

List of participants to the stakeholder meeting, 17th of February 2012

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