



Practical Guide for
Implementing an Energy Management System



UNITED NATIONS
INDUSTRIAL DEVELOPMENT ORGANIZATION

Energy Management System (EnMS) Management Review [Year]

These slides will normally be put into the template background for the organization.



Overview

- ✓ Context of this review
- ✓ Agenda for certification (if relevant)
- ✓ This review is in 2 parts
 - Update on current status
 - Decisions going forward

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Highlights of Energy Achievements

- ✓ Have there been any notable achievements since the last meeting?



Status of open items from previous review meeting

- ✓ Review open items indicating their current status and progress against agreed target dates.



Review energy policy

- ✓ Show the policy and remind everyone of its highlights and any weaknesses.

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Review energy performance

- ✓ This may need more than one slide.
- ✓ Give a very short overview of the high level EnPIs, probably just electricity, fuel, water (if in scope)



Review legal compliance

- ✓ Indicate any changes to legal and other requirements and indicate how/when compliance will be achieved.

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Status of objectives and targets

- ✓ Indicate each objective and the current status of progress against the objective.



EnMS audit results

- ✓ Have any internal or external audit happened since the last review? If it did, give the highlights of the audit.



Corrective and preventive actions

- ✓ List EnMS audit findings and their status.

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Projected energy performance

- ✓ Indicate if performance is going to change and by how much and how it will be monitored and why?



Recommendations for improvement

- ✓ List any parts of the EnMS which need to be improved and the rationale for these changes.



Status of resources

- ✓ Are there any current resource issues; finance, people, knowledge?

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Proposed changes to the policy

- ✓ Are any changes required to the policy?
- ✓ These should like any other major issues be communicated to the management in advance of the review meeting.



Proposed changes to energy performance indicators (EnPIs)

- ✓ Are there any changes required and why?
- ✓ What impact will they have on past performance consistency?



Proposed changes to objectives and targets

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Proposed changes to resources

- ✓ Are any additional resources required?
- ✓ Finance, people, knowledge?



Other proposed changes



Next Steps

- ✓ Next review meeting on “date”